

CYPRESS GROVE COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS  
MINUTES

Date: May 17, 2021  
8:00 A.M.

Held at  
8756 Boynton Beach Boulevard, Suite 2100  
Boynton Beach, Florida 33472

**1. Roll Call**

The meeting was called to order by the Chair, Chuck Walsey, at 8:00 A.M.

The Secretary then called the roll, and noted that all Supervisors except Supervisor Johnson were present.

In Attendance:

*Board Members:* Chuck Walsey (by speakerphone), Rick Elsner, Larry Portnoy and Pamela Duhaney  
*District Engineer:* Alan Wertepny was not present  
*District Attorney:* Peter Breton  
*Operations Manager:* Robert Poyner, RLP Property Services, Inc. by speakerphone

**2. Approval of Agenda**

Attorney Breton stated that there was an amendment to the agenda he had sent out to add item 6.b. Approval of Proposed Budget for FY2021-22. After a motion by Supervisor Elsner and second by Supervisor Portnoy, the Board unanimously approved the Agenda as amended,

**3. Approval of Minutes**

By motion by Supervisor Portnoy and second by Supervisor Elsner, the Board unanimously approved the minutes of the Board of Supervisors' Meeting of April 19, 2021.

**4. Engineer's Report**

There was no Engineer's Report this month.

**5. Operations Manager's Report**

The Operations Manager reported on the water levels in Lake Okeechobee, the L-8 Canal and within the District canals. The water level has been holding at about 18 feet. He said he had started on spraying the canals. He said he is waiting for a demonstration of the side mower. He has provided the pump calibration reports for Costa and Orsinego to the District Engineer. He said he will be starting the canal bank clearing in Santa Rosa Groves in a few weeks. In response to the Treasurer's question, Mr. Poyner said the cost of the mower will be about \$32,000. He said that he is within a half mile of completing the work on the Corbett in Section 32. He explained to the Chair why the mower is needed. Growing grass on the canal banks and mowing it is much less expensive than having to rip-rap the canal banks. The Chair said that we need to compare the cost of buying vs. renting the mower.

**6. Treasurer's Report**

The Treasurer reported that at the end of April the bank balance was \$389,565. Checks totaling \$43,000 have been issued in May to date. This leaves about \$347,000. He plans for another 7 months at \$25,000 per month, leaving \$172,000. He anticipates that fuel and insurance will cost \$40,000. He

wants to get a better feel for the other remaining expenses for the rest of the year before committing to purchase the mower. Mr. Poyner discussed how often he will need to mow the banks and that in his opinion, in the long run it is cheaper to own the mower. He has the tractor for the mower. The Chair commented that in his experience, these bank mowers break down a lot. The Treasurer said we need to review our priorities at the next meeting.

The next item was the approval of the Financial Audit Report for the Fiscal Year ending September 30, 2020. The Attorney said that it was a clean audit with only a minor comment that the District's expenditures exceeded its revenues by \$2928. The amount came from funds on hand. A management response was prepared and included in the report. Upon motion by Supervisor Portnoy and a second by Supervisor Elsner, the audit report was unanimously approved for filing with the Auditor General.

The next item was the approval of the preliminary budget for Fiscal Year 2021-2022. The Attorney explained that it was the same budget as the prior year. The assessment is maintained at \$75.39. The Treasurer noted that the outstanding balance of the line of credit is \$25,000 whereas the preliminary budget shows a payoff of \$15,000. This number does not represent the balance but rather the amount budgeted for a principal payment. Upon motion by Supervisor Portnoy and a second by Supervisor Elsner, the preliminary budget was unanimously approved.

#### **7. Attorney's Report**

The Attorney said that the next item is making a finding of the number of qualified electors (i.e.voters) living within the District. He made a timely request for that information from the Supervisor of Elections, but did not receive a response yet. Therefore, this will have to be deferred until next month. He said that for the last couple of years, the Supervisor of Elections has reported 4-5 voters in the District. Since there are no residences in the District as far as he knows, he has requested a list of the names and addresses of these voters so we can confirm them.

#### **8. Comments by Supervisors**

There were no further comments by Supervisors.

#### **9. Comments by Public**

There were no members of the public present.

#### **10. Announcement of Next Meeting Date**

The Chair announced that the next meeting would occur on June 21, 2021 at 8:00 A.M. at 8756 Boynton Beach Boulevard, Suite 2100, Boynton Beach, Florida 33472.

#### **11. Adjournment**

Upon motion by Supervisor Elsner, seconded by Supervisor Portnoy the meeting was adjourned at 8:20 A.M.

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Charles C. Walsey, Chair

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Peter L. Breton, Secretary