

CYPRESS GROVE COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
MINUTES

Date: November 20, 2017
8:00 A.M.

Held at
17100 Lyons Road
Boca Raton, FL 33496

1. Roll Call

The meeting was called to order by the Chair, Charles Walsey, at 8:00 A.M.

The Chair then called the roll, and noted that all Supervisors, except Don Johnson were present.

In Attendance:

Board Members: Charles Walsey, Rick Elsner, Larry Portnoy, Pamela Duhaney and Don Johnson (arrived at 8:20 AM)

District Engineer: Alan Wertepny

District Attorney: Peter Breton

Operations Manager: Robert Poyner, RLP Property Services, Inc.

2. Approval of Agenda

Attorney Breton suggested an amendment to the agenda to delete item 11.b, the Resolution making final adjustments to the FY 2016-2017 budget. He said that Daisy Handyside is working with the auditors and the final budget adjustments are not ready yet. He explained that the final adjustment is optional. He said a special meeting can be called if needed according to the auditors. Bobby Poyner also pointed out that item 10 should be changed to Operations Manager Report.

After a motion by Supervisor Portnoy and second by Supervisor Elsner, the Board unanimously approved the Agenda, as amended.

3. Recess for Landowners Meeting

Supervisor Duhaney moved to recess the Board meeting. Supervisor Elsner seconded and it was approved without objection. Supervisor Walsey then called the Annual Landowners meeting to order.

4. Proof of Publication

The District Attorney presented the proof of publication of the meeting. Notice of the meeting was published in the *Palm Beach Post* and a letter was mailed to each landowner at the address on the latest tax roll.

5. Election of Supervisors

Attorney Breton informed the Board that two proxies have been received, one is from Joma IV Partners, LLC appointing Supervisor Portnoy as proxy with 81 votes and Palm Beach West, LLLP submitted its

proxy appointing Supervisor Portnoy as proxy with 4,922 votes. So there were a total of 5,003 votes present.

Attorney Breton stated that the three expiring seats on the Board are Pam Duhaney, Rick Elsner and Don Johnson. He said that since Supervisor Portnoy is the only proxy holder present, he gets to nominate the candidates. He nominated three incumbents. There being no other nominations, the Chair declared that nominations were closed.

The Chair then opened voting. Supervisor Portnoy voted 5,003 votes for Rick Elsner and Pam Duhaney, for 4-year terms. He voted 5,002 votes for Don Johnson for a 2-year term.

6. Administration of Oath of Office

Attorney Breton stated that the re-elected Supervisors did not need to have the oath of office administered since they had previously taken it.

7. Adjournment of Landowners Meeting/Reconvene Board of Supervisors Meeting

Supervisor Elsner moved to close the landowners meeting and reconvene the Board of Supervisors meeting and Supervisor Portnoy seconded. The motion passed unanimously.

8. Election of Officers

Supervisor Walsey said that the next order of business is to elect officers for the next two years. Supervisor Portnoy nominated Supervisor Walsey as Chair, Supervisor Elsner as Vice Chair, Portnoy as Treasurer and Peter Breton as Secretary. Supervisor Elsner seconded and the motion was approved.

9. Approval of Minutes

By motion by Supervisor Elsner and second by Supervisor Duhaney, the Board unanimously approved the minutes of the Board of Supervisors' Meeting of October 16, 2017.

10. State Road 7 Update

The District Engineer reported that there is no change in the status of State Road 7.

11. Engineer's Report / L-8 Basin Study

The District Engineer reported on updates to the website. The Chair asked the attorney to combine the State Road 7 update with the Engineer's Report in the future.

12. Operations Manager's Report / L-8 Report and Report on Status of Projects

The Operations Manager distributed his written report and discussed it with the Board

Operations Manager's Report November 19, 2017

- On November 19, 2017 the offsite L-8 Canal elevation at the North Pump was 13.1 and the onsite elevation was 17.6 The South Pump offsite elevation was 13.2 and the onsite elevation was 17.7 Lake Okeechobee water level is 16.52 October level was at 17.18
- Canals-Aquatic herbicide application complete. (Spot treat Brazilian pepper trees) Carryover of spray material for next year's application.
- 4th quarter pumping has started.
- Possible maintenance required at North pump station riser. (RISER BOARD CHANNELS)
- New pipe project for the intersection of 59th and section 32&33. Scheduled for 2nd week of September. (DELAYED)
- Fuel tank inspection. There are no leaks and tanks are working properly at this time. We had 7202 gal of fuel delivered on 4/4/17 and have used 3850 gal since delivery. Started hauling fuel 11/10/17.
Note: Supervisor Duhaney said that a new insurance certificate will be obtained on November 19th.
- Capital Improvement Projects and estimated cost.
 1. Clear and dredge canal between section 29&30 (June-Aug \$6000.00 estimate)ON HOLD
 2. Clear and Dredge West side of canal on the east side section 31 from south outfall canal to section 30. (June-Aug estimate \$6000.00)ON HOLD
 - 3.
 4. Install new or repair pipe at 59th and section 32&33. (Estimate to replace \$16,000.00 +/-including pipe.
Will not be able to estimate repair until summer. (CANNOT BE REPAIRED)
 5. Clean south outfall canal along 59th & section 33. (Estimate \$7500.00)
 6. New pipe needed for center road section 20&21.
 7. Long stick needed for summer sand bar removal. (COMPLETE)
 8. Canal bank maintenance. (Started repairing canal banks.)
- Corbett canal bank possible maintenance required. (WEST CANAL SECTION 30&31)
- Farmers planting fall crop. Currently maintaining water system at 16.0 to 18.
- Potential pipe & riser for west canal section 30&31.
- The permanent drainage for the park has been installed. The scope of work is complete with the exception of one more pipe to be installed after farm season is over and summer water levels are being maintained.

- Santa Rosa Groves discussion. NON PERMITTED DRAINAGE. Preparing CDD water permit.
- Rick Elsner & Bobby Poyner met with SFWMD operations division 7/26/17 to discuss future L-8 water levels. Scott Huebner, Adnan Mirza confirmed we should expect lower water levels in the future.
- South pump station replacement discussion.
- IRMA assessment. After water levels receded there is considerable bank erosion to the canal system and washout repair to be done.

13. Treasurer's Report

The Treasurer reported that the account balance was approximately \$40,000 and checks outstanding are approximately \$23,000.

14. Attorney's Report

The District Attorney stated that he had nothing to report.

15. Comments by Supervisors

There were no additional comments by Supervisors.

16. Comments by Public

There were no members of the public present.

17. Announcement of Next Meeting Date

There being no further comments from Supervisors and no comments by the public, the Chair announced that the next meeting would occur on December 18, 2017, at 8:00 A.M. at 17100 Lyons Road, Boca Raton, Florida 33496.

18. Adjournment

Upon motion by Supervisor Elsner and second by Supervisor Portnoy, the Board unanimously voted to adjourn at 8:47 A.M.

Charles C. Walsey, Chair

Peter L. Breton, Secretary