

CYPRESS GROVE COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS  
MINUTES

Date: January 19, 2016  
8:00 A.M.

Held at  
17100 Lyons Road  
Boca Raton, FL 33496

**1. Roll Call**

The meeting was called to order by the Chair, Charles Walsey, at 8:03 A.M.

The Chair then called the roll, and noted that all Supervisors were present.

In Attendance:

*Board Members:* Charles Walsey, Rick Elsner, Larry Portnoy, Pamela Duhaney and Don Johnson  
*District Manager:* Mike Guinaugh  
*District Engineer:* Alan Wertepny  
*District Attorney:* Peter Breton

*Guests:* Robert Poyner, RLP Property Services, Inc.

**2. Approval of Agenda**

After a motion by Supervisor Elsner and second by Supervisor Johnson, the Board unanimously approved the Agenda.

**3. Approval of Minutes**

By motion by Supervisor Elsner and second by Supervisor Johnson, the Board unanimously approved the minutes of the Board of Supervisors' Meeting of December 7, 2015.

**4. State Road 7 Update**

The District Engineer said there is nothing going on with State Road 7. He described the activity on 60<sup>th</sup> Street and Royal Palm Beach Boulevard.

**5. Engineer's Report / L-8 Basin Study**

The District Engineer said he had nothing new to report on the L-8 Basin.

## **6. District Manager's Report / L-8 Report and Report on Status of Projects**

The District Manager distributed his written report and discussed it with the Board.

### **District Manager's Report January 19, 2016**

- On January 18, 2016, the offsite L-8 Canal elevation was approximately 13.8 and the onsite water elevation was approximately 17.0. The USACE reports the Lake Okeechobee water elevation at 15.05 on January 17, 2016, compared to 14.50 on December 4, 2015.
- Canals look very clear of vegetation. Appears all aquatic spraying is complete and the majority of the farm area is close to full production.
- 4<sup>th</sup> quarter pump report data due 1/15/16.
- W-2's are included with this month's checks.
- Received copy of memo from Peter Brenton to Palm Beach County serving as the annual invoice for drainage services for the Samuel Friedland Park (District Park "F").
- The Chipping and mulching facility is still actively operating and causing a lot of damage to the dirt road at the south side of Section 28. Meeting with Code Enforcement officer Warren Neal today to review and discuss the status.
- Bobby Poyner notified us via email of a pipe failure at the main road crossing at the SE corner of section 19 on January 15<sup>th</sup>. He requested authorization to order a single 72" replacement pipe at a material cost of \$5,969.00. Larry authorized ordering of the pipe and installation will commence as soon as it comes in. I spoke with Jason from 6L's and he said they will install a temporary crossing pipe at the north crossing to get around in the interim and will coordinate with Bobby on the timing of the removal and replacement.
- Visible inspection of AST shows no visible signs of leakage. Fuel tank general condition and paint looks very good. Pneumercator alarm was not sounding and all lights were off upon inspection. The south (left tank) indicator light did not turn on during the test and reset. Delta Petroleum was scheduled to come out on Wednesday 12/9/15 but the work is not done. Tank needs appropriate stickers and replacement of fuel gauges – Bobby is coordinating with Delta. Inspection typically occurs in January of each new year but I have not yet been contacted by the PBC DERM inspector.
- *At the February 19, 2013, Board meeting, the Supervisors identified and prioritized upcoming Capital Improvement Projects for the fiscal year to be performed by Bobby Poyner in a specific CIP work program. The Board directed the District Manager to track and report on the status of the work program completion. Below is a list and order of the tasks to be completed along with the status of each. (See attached dates and estimated costs).*
  1. *Clear and dredge canal between section 29 and 30 (June-Aug: \$6,000 estimate)*
  2. *Clear east side of Section 31 from South Outfall Canal to Section 30 (June-Aug: \$6,000 estimate)*
  3. *Spraying to occur offseason. July –August (2016).*
  4. *Replace crossing pipe in road (Orange Blvd. extension) between section 33 & 34 – (June-Aug: \$26,000 estimate)*

**District Manager's Report / L-8 Report and Report on Status of Projects - Continued**

The Board discussed the need for replacing pipes, the cost and the timing of installation. The Board authorized Bobby Poyner to purchase a 72" pipe and a fuel delivery.

**7. Treasurer's Report**

The Treasurer reported we ended the month with a balance of \$29,000. He said checks are very slow coming from the Tax Collector.

He said he signed an agreement with GL Homes where the District will pay \$10,000 for the repaving of Orange Boulevard and have extended the remaining \$15,000 to next year.

**8. Attorney's Report**

The Attorney said he had nothing to report. In response to a question from Supervisor Portnoy, he updated the Board on the status of the proposed agreement with County ISS for preparing the assessment rolls.

**9. Comments by Supervisors**

There were no additional comments by Supervisors.

**10. Comments by Public**

There were no members of the public present.

**11. Announcement of Next Meeting Date**

There being no further comments from Supervisors and no comments by the public, the Chair announced that the next meeting would occur on February 16, 2016, at 8:00 A.M. at 17100 Lyons Road, Boca Raton, Florida 33496.

**12. Adjournment**

Upon motion by Supervisor Elsner and second by Supervisor Johnson, the Board unanimously voted to adjourn at 8:29 A.M.

---

Charles C. Walsey, Chair

---

Peter L. Breton, Secretary